

KINGSNORTH PARISH COUNCIL

Minutes of meeting held on Thursday, 29 May 2008, at Kingsnorth Sports Pavilion

<p>Present: Councillors Mr T Horsman (Chairman for Item 2(a)) Councillor Mrs A Hicks (Chairman) Councillor R Gardner Councillor M Ciccone Councillor J Wedgbury Councillor J Sheehan Mrs J Hancock (Clerk Designate) 1 member of public (part of meeting)</p>	<p>Apologies: Councillor N Shorter (another commitment) Councillor A Bates (working in London) Councillor J Holland (on holiday) Councillor M Angell (chairing another meeting) Councillor P Davison (at another meeting) P Beasley (on holiday)</p>
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		Action
1.	ELECTION OF OFFICERS:	
1.1	Chairman – TH called for nominations for Chair. RG nominated AH; this was seconded by JS and unanimously agreed.	
1.2	Vice-Chairman – AH then took the Chair and proposed RG for Vice-Chairman. This was seconded by MC and unanimously agreed.	
2.	TO APPOINT MEMBERS TO, OR CONFIRM EXISTING MEMBERSHIP OF:	
2.1	<u>Staffing Committee</u> – The following confirmed their membership: AH and RG. JH and SB had said they were also willing to be members. MEMBERSHIP AGREED.	
2.2	<u>Pavilion & Playing Field Management Group</u> – MEMBERSHIP AGREED as AH, JH AND NS. In April it had been agreed to appoint a working group for the new playing field/football pitch. AH, JH and NS had also agreed to be on this, although NS may have to declare a prejudicial interest when tendering stage was reached. These two groups would be amalgamated.	
3.	APPOINTMENT OR CONFIRMATION OF PC REPRESENTATIVES TO OUTSIDE BODIES AND DUTIES:	
3.1	<u>ABC Parish Forum</u> – It was hoped that NS would be willing to continue, but others could attend as well.	
3.2	<u>KAPC Ashford Area Committee</u> – JS agreed to continue.	
3.3	<u>Village Hall Committee</u> – TH will remain on the Committee.	
3.4	<u>Kingsnorth Recreation Centre Management Committee</u> – MC would continue as he was a Trustee.	
3.5	<u>North Weald Police Parish Forum</u> – RG had taken this over from LR and was willing to continue.	
3.6	<u>South Ashford Parish Partnership</u> – If revived, the PC representative should be the Chairman or Vice-Chairman.	

3.7	<u>ABC Conservation Forum</u> – MC agreed to attend, provided he was available on the meeting dates.	
3.8	<u>Footpaths Officer</u> – MC was willing to continue, but it was agreed that another Cllr would act if there was a conflict of interest with footpath over land farmed by him.	
3.9	<u>Play Area Inspections</u> – RG would continue to carry out inspections.	
4.	CLAIMS FOR PARISH BASIC ALLOWANCE FOR 2008/9: AH (as Chairman) £250 JH £150 No other Cllrs present wished to claim the allowance.	
5.	DECLARATIONS OF INTEREST:	
5.1	RG declared a personal interest in Item 11(a) as a payment had been made to him. NOTED.	
6.	OPEN FORUM: Dr Moorby did not wish to speak, but mentioned she had put herself forward for the forthcoming PC vacancy in the hope she would be successful.	
7.	MINUTES OF MEETING HELD ON 24 APRIL 2008:	
	Proposed by JS, seconded by MC, and AGREED as a true record, subject to the amendment that JS had been present at the meeting.	
8.	MATTERS ARISING:	
8.1	Speakers for Annual Meeting: Mr Alderton had declined as the Inspector's report would not have been published in time – he was however, happy to come at a later date; The Manager of Park Farm Tesco's had also declined to speak on the planned store extension. The information was noted.	
8.2	Postbox for Smithfield Crossroads: Following a request at the Annual Parish Meeting, a request had been made to Royal Mail that the post box at this location be reinstated. A reply was still awaited.	
8.3	Progress report for Charlton Athletic Community Scheme: Pursuant to Min. 6(e) on 13.3.08, when funding was agreed for the football sessions, it was decided there should be a review every 2 months to ensure the sessions were achieving the desired results. RG proposed that Mr Beasley, Community Warden, be invited to give a progress report at the next meeting. Mr Wood had queried the funding, although the Clerk had confirmed that the PC had agreed to fund sessions until the end of September, subject to review. Information is still awaited on how payment is to be requested.	Clerk
8.4	Tree for village sign green, and mowing: Mr Sam Jarvis and Mrs Walker of ABC had agreed that the tree planting could be delayed until the Autumn. Mr Jarvis confirmed the grass had been mowed, and would this continue until the land had	

	<p>been transferred to the PC. <i>Reference the s.106 Agreement and land transfer, Mr Bassendine of ABC Legal Services, emailed to say that "The land transfer and the maintenance payment under the s.106 Deed are both due, prior to the completion of the final dwelling on the development – there are still 3 plots on this site not yet sold, so these are not yet due. Sales have slowed recently, perhaps due to the general slowdown in the housing market. The transfer of the maintenance sum (£2,850 index linked from 5.9.05) and responsibility for maintenance to KPC has been agreed by Paul Jackson in internal emails, but the process for this needs to await the payment in due course."</i></p>	
8.5	Park Farm entrance park:	
	At the APM, NS had reported some of the grass was knee-high. The Clerk had queried this with Mrs Tobitt who had confirmed that the uncut areas contained bulbs, and would be cut in June.	
8.6	Electrical reports:	
	The Clerk had written twice to Kingsnorth Electrical concerning the points that NS had highlighted, but a reply was still awaited.	
8.7	Bus stops for 508 service:	
	JW and RG had looked at the proposed sites and submitted a report to KCC, proposing better sites, to which KCC had agreed. The report expressed concerns about the lack of consultation prior to KCC making proposals for siting the bus stops. Some bus drivers were refusing to drive along Reed Crescent due to obstructing vehicles parked before and after the school day. JW reported that the bus company was considering adjusting the service timing to avoid peak parking periods. Considerable discussion ensued around additional proposals or restrictions, but it was agreed to await the outcome of the service changes being considered by the bus company.	
8.8	Comparative quotes for PC's insurance:	
	Mr Debonnaire had compared the two insurance policies as far as possible. The renewal documents had not yet been received from Zurich for commencement in July, but the Clerk had requested them as soon as possible. Once received, this item would be brought forward for consideration in June, when copies of Mr Debonnaire's report would be made available.	
8.9	Football pitch – end of season work:	
	<p>Mr Blackmer had reported that on 26.4 the old goal posts had been vandalised again, making them unsafe. The football teams had therefore arranged to play their remaining games elsewhere. RG mentioned that the old posts were still awaiting clearance from the edge of the field. It was understood that NS had agreed to remove and dispose of these items.</p> <p>Mr Shorter had now carried out the restoration work to the pitch, but Mr Found of Ashford Town FC was concerned about the drainage of the pitch as the teams had been forced to cancel a number of games during the season due to waterlogging. Mr Shorter would look at the worst patches with a view to improvement.</p> <p>MC felt that the drainage ditch on the boundary may need clearance –</p>	<p>BS</p> <p>NS</p> <p>MC</p>

	<p>he would check this out, but felt it might be necessary to arrange for a contractor with a JCB to dig out the silt.</p> <p>A meeting of the Pavilion and Playing Field Management Group, with football club representatives and Mr Blackmer, would be arranged in July to discuss issues to be dealt with before next season.</p>	
8.10	Casual vacancy:	
	A request for a by-election signed by 10 electors of Washford Farm was deposited at the Civic Centre on 25.4. Two candidates had been nominated, and an election would be held on 12 June 2008.	
9.	CORRESPONDENCE:	
9.1	<u>PACT admin. Donation</u> – Letter of thanks from Mr Pavis for the £50 donation towards admin costs of running PACT in 2008/9. Noted	
9.2	<u>Macmillan Cancer Support</u> – Thanks to the PC for £150 donation. Noted	
9.3	<u>Damian Green</u> – Acknowledgement of PC’s letter re Cllr Ferrin’s statement on traffic calming. He hoped on this occasion that KCC fulfil their promise.	
9.4	<u>Mobile Police Station</u> – scheduled to be in Kingsnorth Village Hall on 12 June from 16.15-17.15 p.m. Noted	
9.4	<p><u>Vandalism at play area and pavilion</u> – On 14.5 RG reported that a large amount of very strong glue had been poured over the roundabout, and had spent considerable time cleaning this off (for which Cllrs extended a vote of thanks). The Community Warden had been informed. RG and NS subsequently checked the roundabout which it was felt was not running as freely as necessary. The Clerk had asked Park Leisure to carry out a check, together with swing seat fittings which had been tampered with. RG had since confirmed they were now satisfactory.</p> <p>Mr Beasley had also reported on 19.5 that the pavilion door had been covered in graffiti, with stickers on the shutters. Mr Blackmer was on holiday so PCSO Martin had cleaned it off as far as possible and reported the incident to the Police. However, Mr Blackmer had now reported there was considerable damage to the vents around the pavilion and brickwork, and more graffiti which he had cleaned. This damage had also been reported to the Police.</p> <p>ACTION: Clerk to try to get estimates for repairing the vents and brickwork.</p>	Clerk
9.5	<p><u>Proposal for 20mph limit for Church Hill</u> – A resident had emailed the Clerk supporting the idea of a 20mph speed limit on Church Hill but pointing out that in the past, Highways had said there was virtually no chance of obtaining this. JS had stated that 20mph limits had to be approved by the Secretary of State and were not enforceable. The PC, however, felt the matter should be pursued.</p> <p>ACTION: This issue to be raised with Mrs Wickenden who would be meeting with Parishes in the near future.</p>	

9.6	<p><u>Tree Warden</u> – Mr Payne had emailed that since taking on the role, he had undertaken a variety of training courses and talks (largely through BTCV) which have been great fun and broadened his knowledge base. He now wished to discuss a few ideas with the PC and requested dates of future meetings.</p> <p>ACTION: The Clerk to contact Mr Payne with information.</p>	Clerk
9.7	<p><u>Tenterden & Rural Sites Development Plan Document – Issues & Options Report</u> – Consultation on this document is running between 16-17.6.</p> <p>ACTION: MC agreed to study the report.</p>	MC
9.8	<p><u>ABC Rural Conference</u> – This was being held at the Rare Breeds Centre, Woodchurch, on Monday 23 June. AH would be attending as B.Cllr, and it was agreed that a request should be made for two other Cllrs to attend.</p> <p>ACTION: Names to be notified to ABC when Cllrs had checked their commitments.</p>	ALL Clerk
9.9	<p><u>Proposals for new street names</u> – ABC had forwarded a list of proposed street names for the new Park Farm development.</p> <p>ACTION: RG and JW to consider these and make comments.</p>	RG/JW
9.10	<p><u>Highways meeting</u> – Mrs Wickenden of Kent Highways notified that she was now Community Liaison Officer for the Kingsnorth area and would be arranging a date in the near future to meet with PC representatives.</p> <p>ACTION: RG, AH and Clerk to attend on a date to be notified.</p>	RG/AH/ Clerk
9.11	<p><u>ACRK funding</u> – ACRK was advertising a new funding stream for projects which clearly demonstrate enhancement in the local community. It was suggested that this might be used for better quality street furniture and signs. Further information was, however, required and guidance notes could be obtained from ACRK's website.</p>	
9.12	<p><u>Received so far</u> –</p> <ul style="list-style-type: none"> ➤ Southern Water draft water resources management plan (consultation to 25.5); ➤ W.S. Atkins strategic environmental assessment report non-technical study; ➤ Local Council Review; ➤ Agenda for next Ashford Youth Advisory Group (YAG) meeting on 8.5; ➤ Clerk's & Councils Direct; ➤ Minutes of Willesborough Dykes Steering Group on 28.4; ➤ Willesborough Dykes Nature Park Vision & Objectives; ➤ Agenda for KAPC Ashford Area meeting on 4.6; ➤ Highways report on outstanding issues in Kingsnorth; ➤ KCC invitation with Cllr Manning on 28.5 (<i>the Chairman unable to attend</i>); ➤ SE Water info on public exhibitions re. Their Water Resource Management Plan. 	

10.	FINANCE:	
10.1	<u>To approve payments and accounts since the last meeting</u> (please see attached spreadsheet).	
10.2	<u>To report on internal audit and approved annual statement of accounts and governance statement for 2007/8</u> – Sadly, the wife of the PC's Internal Auditor has just died and he has been unable to carry out the internal audit. Having been informed of the problem, the District Auditor has asked that the Annual Return and other relevant papers should be kept by the PC until such time as the Internal Auditor can complete his section. They wished to be kept informed on progress on a monthly basis. The approval and signing of the Annual Report was therefore deferred until the internal audit has been completed.	Clerk
10.3	<u>To decide on acceptance of quote for resurfacing under swings</u> – Park Leisure had sent a quote to update the original supplied last year. The quote was £3,714 (safety surfacing) and £275 for painting the swings. Associated Services & Materials, (Northampton) quoted £3,573.60 (safety surfacing) and £375 for painting the swings – however, they had not been informed there was less painting to do as new cross-bars had been fitted. An estimate had been requested from a third firm, but they had not responded, despite a reminder. RG proposed that the estimate from Park Leisure be accepted as, although their quote for safety surfacing was slightly higher, they were a local firm so any problems could be remedied quickly, and the PC had been satisfied with work commissioned from them previously. This was seconded by TH and agreed (Local Govt Act 1972, s.111)	Clerk
10.4	<u>To decide whether to order the annual play area safety inspection from ROSPA</u> – It was proposed by JW, seconded by MC and AGREED that an annual inspection at a cost of £80 + VAT, and preparation of a check list for the PC's own inspections of the play area at an additional £20 should be ordered from The Royal Society for the Prevention of Accidents. This would be carried out in July. (Local Govt. Act 1972, s.111). ACTION: Clerk.	Clerk
10.5	<u>To decide on contractor to repair path if all quotes received</u> – The Clerk had requested quotations from 3 more contractors – Trevor May Ltd; Landscape Services, and Bourne Amenity Ltd, to compare with that received from Mr Thompson. No replies had yet been received. ACTION: Defer to next meeting.	
10.6	<u>To discuss whether to get further quotes for a goal-end for playing field</u> – AH had received a quote from Park Leisure of £7,452 for a goal end which also included grass mat safer surfacing. RG queried whether any planning permission would be required for this equipment, but the Clerk thought that this would not be necessary. A goal end located away from the current football pitch and pavilion was thought to be a good idea as it would draw youths away from the building and result in less wear on the goal mouths. Although a decision had not yet been	

	<p>taken whether or not to proceed, it was AGREED that further quotes should be obtained.</p> <p>ACTION: AH to contact Mrs Davies at ABC to get details of the supplier of the Court Lodge goal end.</p>	AH
10.7	<p><u>To discuss whether to consider installing a goal-end near Westhawk Farm play area</u> – As JH was unable to attend the meeting, this item was deferred.</p>	
10.8	<p><u>To consider buying a fire-proof safe to house old minutes</u> – The Clerk had done some preliminary research on safes, but after further discussion it was AGREED that the hard copies of minutes which were not already on record elsewhere, should be deposited with the Kent County Archives, who already had safekeeping of the minutes dating from the beginning of the PC. However, it was thought that at least the last seven years' minutes should be kept for ease of reference.</p>	Clerk
10.11	<p><u>To consider whether to subscribe to Zurich Local Council Advisory Service</u> - Information had been circulated about this service. However, Cllrs thought that if such advice was required in future, it would be preferable to subscribe to an independent source.</p>	
10.12	<p><u>To approve purchase of plaque for village sign</u> - AH had obtained a quote from Medash for a plaque with applied lettering. After discussion it was thought this would be liable to vandalism or weathering, and that an engraved sign would be preferable.</p> <p>ACTION: AH to obtain further quotes.</p>	AH
10.12	<p><u>To discuss whether to restore the war memorial plaque</u> –</p> <p>ACTION: Defer until NS was able to attend the meeting.</p>	
10.13	<p><u>Framing of Parish Map</u> – Framing agreed.</p> <p>ACTION: AH to pass the map to NS with authority to spend up to £100 on framing, providing the map could be removed and updated in the future.</p> <p>This would be confirmed under finance at the next meeting.</p>	AH
11.	PLANNING MATTERS:	
11.1	<p><u>To report any applications dealt with under delegated powers</u></p> <p><i>Unit 1, Pound Lane (KV)</i> Sub-division of unit to form two smaller units including provision of additional vehicle door and pedestrian door. (S) <i>Brisley Farmhouse, Chart Road.</i> New window to north elevation and alterations to the fireplace in the study. Further info was sent on this application regarding the fireplace (Left to the Listed Buildings Officer's judgement).</p> <p><i>16 Snowbell Road.</i> Loft conversion inc. Front dormer and roof lights. Amended scheme. The previous application was refused – it was supported by the PC. (S)</p>	
11.2	<p><u>New applications</u></p> <p><i>Land at Chart Road, Kingsnorth (BF)</i> Pair of semi-detached houses including integral garages. It was understood that the Planning Officer was seeking more information on this application so comments were deferred for the time being.</p>	

	<p><i>Oakhurst, Stumble Lane</i> (KV) Erection of conservatory to the rear elevation (retrospective). (NC)</p> <p><i>Barn Owls, Finn Road.</i> (KV) Take down existing workshop & construct new building to form guest annex to main house.</p> <p>ACTION: AH agreed to deliver this to NS, with any comments deferred to next meeting.</p> <p><i>11 Romulus Gardens.</i> Single-storey rear extension. (S)</p>	AH
11.3	<p><u>To report decisions on applications by ABC received since 24 April Granted:</u></p> <p><i>21 South Motto.</i> Change of use of amenity land to garden and erection of new boundary wall with gate (The Clerk had no record of receiving this application)</p> <p><i>5 Merino Way.</i> Erection of conservatory (S).</p> <p><i>24 Bryony Drive.</i> Conversion of double garage to single garage and playroom (S, as long as sufficient off-road parking is provided)</p> <p><i>20 Langney Drive.</i> Erection of detached garage to rear and new boundary fence to inc. gate. (More info required. Queried garage materials, dropped kerbs, parking too near junction.)</p> <p><i>Westleigh, Magpie Hall Rd.</i> Pitched roofs over existing flat roofs inc. Two dormer windows to front elevation. (S)</p> <p><i>86 Washford Farm Road.</i> Two-storey side extension. (S)</p> <p><i>14 Bryony Drive.</i> Extension above garage. (S)</p> <p><i>Unit 1, Pound Lane.</i> Sub-division of unit to form two smaller units, incl provision of an additional vehicular door and additional pedestrian door. (S)</p> <p><i>1 Bluebell Road.</i> Erection of a 2-storey rear extension. (S)</p> <p><i>Queens Head, Ashford Road.</i> Erection of a single-storey rear extension. (S)</p>	
11.4	<p><u>To discuss possible effects on local sports facilities if a future planning application for the sports village at ATFC's ground is accepted</u></p> <p>NS had asked for this agenda item, but in his absence, it was DEFERRED to the next meeting.</p> <p>AH had spoken to Mr Moyle of ABC who had said there could never be enough football pitches for local use. Football is the most popular sport, especially for youngsters, and the PC should have no trouble in letting a second pitch. The Homelands development would be training of a different sort, and with the expansion of Ashford population, it will be at capacity. There was no longer a call for cricket pitches, and the Old Stacians Club carries out training sessions for a large number of youngsters.</p>	
12.	HIGHWAYS AND FOOTPATHS:	
13.1	<p><u>Traffic calming scheme, Park Farm.</u></p> <p>Notice had been received from Highways that works in Roman Way and Bluebell Road are scheduled to start on 2 June and will last for approx. 10 weeks. There will be some individual road closures with a signed short local diversion. Access for residents will be maintained as only a small section of carriageway will be closed at any one.</p> <p>TH asked what effect the diversions would have on the bus service. RG reported that Mr Debonnaire had queried this with KCC helpline who referred him to the bus company, who in turn said that they did not know about the road works. It was thought that the buses would follow</p>	

	<p>the diversions, and if necessary, temporary bus stops would be put in place. However, there was no information available for residents about this and the work was due to start next week.</p> <p>The Clerk had queried when the work on Church Hill would take place, but Mrs Wickenden had not yet been given a date. This issue was a further query to raise at the forthcoming meeting with Mrs Wickenden.</p> <p>RG asked that the amount remaining from the £250,000 s.106 contribution from the Developer, after the traffic calming had been installed for the traffic signals at the Queen's Road crossroads, should also be queried. The Clerk reminded Cllrs that the 2-year period granted by the Joint Transport Board for the PC to find funds for full traffic lights, would expire in December 2008 – after which it was understood that the signals originally proposed would be installed.</p>	
13.2	<p><u>To discuss whether a bus shelter/seat is needed at bus stop opposite Surgery</u> This matter was raised at the Annual Parish Meeting. ACTION: It was agreed that the Clerk should ask KCC whether they would consider a bus shelter and seat on this site in Ashford Road, and at the Hawthorn Road bus stop in Bluebell Road.</p>	Clerk
14.	COUNTY COUNCILLOR'S REPORT:	
	Cllr Angell was unable to attend.	
15.	BOROUGH COUNCILLORS' REPORTS:	
15.1	<p><u>Washford Farm</u> JH had provided a report which was circulated to Cllrs. He had concerns about the alleged fact that the house of ill repute was operational again. The appropriate authorities had been alerted to this. He had recently held a meeting with some residents from Harrow Way and Barley Way to discuss the issue of charges for landscaping and other related matters; a problem may have arisen that needs addressing. He has a meeting with our MP on 6 June to discuss the latter item. JH is now Deputy Mayor, which he regards as a great privilege, and also an honour for the Parish. He had already deputised for the Mayor at one event.</p>	
15.2	<p><u>Park Farm South</u> JW reported that there had been changes to the way the Policy Assurance Groups and Oversight & Scrutiny Committees are going to work in future, which he thought might have been queried at the Annual Borough Council meeting, but were not. He had been to a meeting of the joint Transport Forum about bus and train services. He understood there will shortly be consultation about the proposed Park Farm rail halt and will press for the PC to be involved.</p>	
15.3	<p><u>Weald South</u> AH had noted that not all PC's are claiming their full street cleansing grants from ABC. The Clerk assured her that Kingsnorth always did, but that they now had to be claimed annually in arrears. She had noted that funds had been given to Ashford's Future for a feasibility study on</p>	

	the Discovery Park. She had asked Mr Hill to ensure that the PC would be involved in the consultation for this.	
16.	PARISH WARD COUNCILLORS' REPORTS:	
16.1	<p><u>Westhawk Farm Ward</u> JS reported that he had witnessed an accident on Ashford Road, on the bend not far from the Veterinary Surgery where a Christ Church School pupil had been knocked down and had suffered a broken femur. JS considered that the current position for pedestrians to cross was very dangerous and something should be done to improve the situation as soon as possible. It was understood that Highways had encountered access problems with the planned bridge.</p> <p>ACTION: Agreed that this item should also be discussed with Mrs Wickenden at the Highways meeting.</p>	
16.2	<p><u>Park Farm South ward</u> JW reported that there had been an accident due to drink-driving on Bluebell Road. There was a hedge which was overgrowing the pavement adjacent to the junction of Bluebell Road and New Rectory Lane. He had contacted Highways about getting this cut back. RG had also received a complaint about this.</p>	
16.3	<p><u>Park Farm North ward</u> ACTION: TH asked the Clerk to contact Southern Water again about the storm drain that they had agreed to clear. Only temporary clearance work had taken place in February, and no further action had yet been taken and the ditch was more overgrown than ever.</p>	Clerk
17.	REPORTS:	
17.1	<p><u>Kingsnorth Recreation Centre Management Committee</u> MC had been unable to attend the last meeting of this Committee, but understood that Mr Stone had met the Chairman of Little Acorns who did not wish to alter the current arrangements. Although he still had to find out more details of the meeting, MC was concerned that there may be no other options for increasing the revenue stream to any great extent in future as usage of the other facilities could not be developed enough to meet any shortfall in revenue. NS had suggested that the Trustees could get advice from the Chamber of Commerce. MC said that they had already consulted ABC's Development Officers.</p> <p>AH had been informed by Mrs Trigg of Little Acorns that they did not wish to change from the current system of operation. She had also made comments about other matters including the cleanliness of the Centre. It was thought that money should be taken from the weekend hirers' deposits if they were leaving the facilities in a dirty state. It was also thought that hiring fees may be too low.</p> <p>The Clerk had written to Mr. Kirkland that the Management Trustees had not approved the expenditure of the £3,200 for a treadmill from the £40,000 s.106 payment, and that the PC requested that the whole of the £40,000 should be made available when it is transferred to the PC, for investment in the Rec. Centre. His response was that he had discussed the matter with Mr Carty and Mr Harris. With regard to the</p>	

	<p>equipment purchased, the Head of Cultural Services had advised him that he had the acceptance of the Trustees <u>at the time</u> to spend the s.106 money on much-needed equipment. He believed that there may have been a change of Trustees since then leading to the misunderstanding. MC confirmed that the Trustees had not been asked for, or given, their agreement, and that the Trustees had not changed since that time.</p> <p>ACTION: MC to ask Colin Stone to write a letter to that effect, that the Clerk could send to Mr Kirkland with a response from the PC reiterating what had been said in its letter of 2 May.</p>	MC
17.2	<u>Kingsnorth Village Hall Committe</u> – Nothing to report.	
17.3	<u>Kingsnorth Primary School Governors’ meeting</u> – Nothing to report.	
17.4	<u>Furley Park School Governors’ meeting</u> There had been an OFSTED report but the results were still confidential. Two teachers were leaving, one had been hired, and another would be soon.	
17.5	<u>Information Booklet</u> AH had received one quote from Mrs Bristow, who could also arrange delivery of the booklets. AH had been promised two more quotes. ACTION: Agreed to discuss and agree acceptance of a quote at the next meeting.	ALL
18.	ITEMS FOR NEXT AGENDA:	
18.1	Future strategy - AH (discussion document being prepared).	
	There being no further business, the meeting closed at 9.50 p.m.	

A Hicks
Chairman

This summary is an aide memoire for Councillors to report back on actions under Item 6, Matters Arising.

	<u>SUMMARY OF ACTION POINTS</u>	Action
8.3	Invitation to give progress report on CA Community Scheme	Clerk
8.9	Removal and disposal of old goal posts – end of season work	NS
	To consider worst patches of football pitch with view to improvement	NS
	Inspection of drainage ditch on boundary regarding clearance	MC
9.4	Estimates for repairing vents and brickwork – Pavilion	Clerk
9.6	Tree Warden – dates of PC meetings for discussion on trees	Clerk
9.7	Tenterden & Rural Sites Dev. Plan – study of report	MC
9.8	ABC Rural Conference – Cllrs to check commitments with view to attending	ALL
9.9	Report on proposed new street names	RG/JW
9.10	Meeting with Kent Highways – new Community Liaison Officer (<i>date still awaited</i>)	RG/AH/ Clerk
10.3	Accept quote for resurfacing under swings	Clerk
10.4	Accept quote for annual play area safety inspection from ROSPA	Clerk
10.6	Obtain details of supplier of Court Lodge goal end	AH
10.8	Investigate placement of archived minutes with County Archives (<i>to be done in conjunction with Jenny over a period of time</i>)	Clerk
10.12	Further quotes required for plaque for village sign	AH
10.13	Framing of parish map	AH/NS
11.2	Delivery of PI App on Barn Owls, Finn Road, and comments for next meeting	AH/NS
13.2	Request to KCC re bus shelter/seat in Ashford Road & Hawthorn Road	Clerk
16.3	Contact with Southern Water re storm drain in Park Farm north	Clerk
17.1	Ask Mr Kirkland to provide a letter confirming the situation with Management Committee	MC

