

## KINGSNORTH PARISH COUNCIL

Minutes of meeting held on Thursday, 12 June 2008, at Kingsnorth Sports Pavilion

<p><u>Present:</u>  Councillor Mrs A Hicks (Chairman)  Councillor M Ciccone  Councillor R Gardner  Councillor J Holland  Councillor Mr T Horsman  Councillor N Shorter  Mrs J Hancock (Clerk)</p> <p>Also in attendance:  Councillor P Davison  Miss J Mills</p>	<p><u>Apologies:</u>  Councillor J Sheehan (course)  Councillor J Wedgbury (course)  Councillor S Bates (holiday)  Councillor M Angell (another commitment)  P Beasley (another commitment)</p>
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		<u>Action</u>
<b>1.</b>	<b>DECLARATIONS OF INTEREST:</b>	
	Interests were declared in the formal register, and verbally as follows:- MC Item 15.5 (PC & Trustee Rec Centre) TH Item 15.3 (Rep for Furley Park School) RG Item 8.1 (Cleaning fluid) AH Items 13, 15.1 & 15.2 (Borough Councillor / on Village Hall Committee / Kingsnorth School Committee) NS Items 8.4 & 15.2 (Family quote / Chairman of Governors, Kingsnorth School)	
2..	OPEN FORUM: No members of public were present.	
<b>3.</b>	<b>MINUTES OF MEETING HELD ON 29 MAY 2008:</b>	
	Proposed by TH, seconded by RG, and AGREED as a true record, subject to the following amendments: Page 1542 Apologies -Title of 'Councillor' to be deleted from P Beasley's notation. Min 2.2 – Amend line 2 to read "AGREED as". Page 1544 Min 8.9 – Amend action column, paragraph 2, to read BS. Page 1548 Mins 11.1-3 – Add the sentence: Cllr Hicks had passed over the Chair to RG to lead on Planning applications as she was a Borough Councillor" Min 11.4 – Line 9 – amend to read "Ashford population" rather than "pitches". Page 1550 Min 15.2 – Amend line 3 to read "Policy Assurance Groups". Page 1552 – ACTION paragraph – amend Mr Kirkland to read "Colin Stone".	
<b>4.</b>	<b>REPORT ON CHARLTON ATHLETIC COMMUNITY SCHEME:</b>	
	The Community Warden had requested that this item be moved to the	

	next meeting as he was unable to attend on this occasion.	
<b>5.</b>	<b>MATTERS ARISING:</b>	
5.1	<u>Min. 8.2</u> – Postbox for Smithfield Crossroads. Following a request at the Annual Parish Meeting, a request had been made to Royal Mail that the post box at this location be reinstated. A reply was still awaited.	
5.2	<u>Min 8.6</u> – Electrical reports. The Clerk had written twice to Kingsnorth Electrical concerning the points that NS had highlighted, but a reply was still awaited.  <b>ACTION: Further chaser letter to company. PC to consider another contractor next year due to poor response and level of commitment to issues in question.</b>	<b>Clerk</b>
5.3	<u>Min. 8.9:</u> Football pitch Removal and disposal of old goal posts. NS confirmed that this would be done this weekend.	<b>NS</b>
5.4	<u>Min 8.9:</u> To consider worst patches of football pitch with view to improvement. NS confirmed his son would be assessing the situation and submitting a report in due course.	<b>BS</b>
5.5	<u>Min 8.9:</u> Inspection of drainage ditch on boundary. MC reported this was overgrown with brambles, and recommended a digger to deep-clear area. This work could be approved under Clerk's delegated powers, and would probably cost c£20 p.h.  <b>ACTION: Clerk to contact David Thompson for clearance, offering liaison with MC to advise on location and date for work.</b>	<b>Clerk/MC</b>
5.6	<u>Minute 9.4:</u> Vandalism: Estimates for brickwork and vent repair had been requested from three contractors, but only one had so far been received, and that quote was quite high.  <b>ACTION: Chaser letters to the two contractors who had not responded, giving a time limit for response.</b> <i>Note: A time-limited response to be quoted on all future requests for quotes was agreed.</i>	<b>Clerk</b>
5.6.1	<u>Further vandalism:</u> The caretaker had reported further vandalism on 8 June – one of the picnic tables was set alight, as were the cones put out to protect the new grassed area. Peter Beasley was also aware of this, Anne Martin had been informed, and a crime number provided. Further vandalism occurred earlier this week with the picnic table being completely destroyed, which has now been removed. The fire was clearly seen on the School's CCTV, showing Swift Security attended, viewed the situation and left site with fire still burning. (Swift Security identified by Caretaker as well as CCTV – Copy of disc being made.)	

	<b>ACTION: Invite Swift Security to comment on incident, assess response, and discuss any actions once received. CD will be available.</b> (Liaise with NS if necessary)	<b>Clerk</b>
5.7	<u>Min 9.6:</u> Tree Warden: Mr Payne has agreed to present his ideas for discussion on 26 June ( <i>Note: National Tree Week takes place Nov. 2008</i> )	
5.8	<u>Min 9.8:</u> ABC Rural Conference One place booked for TH, with another held in reserve. Details of workshops were forwarded to TH for selection and response to ABC.  <b>ACTION: NS to check commitment, to take advantage of reserved place if offered.</b>	<b>NS</b>
5.9	<u>Min. 9.9:</u> New street naming – new Park Farm development RG/JW considered proposed names, submitted their objections to ABC, and proposed a continued theme of Bird and Wild Flowering Plants (as in Phase 1 Park Farm). ABC had responded by rejecting the above suggestion, but had agreed to delete two names from the list (Mermaid & Smugglers Way) as being inappropriate. RG had also supplied at list of outstanding parish items which needed to be raised with J Wickenden at the forthcoming meeting.	
5.10	<u>Min 10.3:</u> Resurfacing under swings Letters had been sent as follows:- <ul style="list-style-type: none"> <li>➤ Associated Surface &amp; Materials Ltd – quote was unsuccessful</li> <li>➤ Park Leisure – quote accepted and start date requested</li> </ul>	
5.11	<u>Min 10.4:</u> New bus shelters Letter sent to ROSPA accepting quote for annual inspection (cost £80 + VAT) and preparation of an additional checklist for the PC's own inspection at an additional cost of £20.	
5.12	<u>Min 10.6:</u> Details of supplier of Court Lodge goal end AH's discussion with Mrs Davis had not proved successful. After considerable discussion around a contractor being sought for 'supply and fit' as a complete entity, it was  <b>RESOLVED: Invitations to tender be sent to: David Thompson and Wickstead.</b> AH would be available if more details are required.	<b>Clerk</b>
5.13	<u>Min 10.12:</u> Plaque for village sign AH reported on her investigations into this signage, and had obtained a quote of £47.00 + VAT for an aluminium engraved sign on short legs. Considerable discussion ensued, with concerns being expressed around: <ul style="list-style-type: none"> <li>➤ Sign too low to ground, and therefore a tripping hazard;</li> <li>➤ Vandalism aspect, strength of longer legs, graffiti</li> <li>➤ The need to investigate further a sign to be sited adjacent to path, 3-3.6 ft high, with vandal-proof surface and stronger legs.</li> </ul> It was agreed that the principle of the signage was right.	

	<b>ACTION: AH to pursue further.</b>	<b>AH</b>
5.14	<u>Min10.13</u> : Parish map No prices as yet. NS to pursue.	<b>NS</b>
5.15	<u>Min 16.3</u> : Storm drain, Park Farm north Clerk reported an automated message had confirmed a reply would be generated within 10 days (which expired on 13.6.08).	
5.16	<u>Min 17.1</u> : Kingsnorth Recreation Centre Management Committee: MC had requested that Colin Stone provide a letter confirming the current situation with the Management Committee, but nothing had been received so far.  <b>ACTION: Further request be made for details.</b>	<b>Clerk</b>
<b>6.</b>	<b>CORRESPONDENCE:</b>	
6.1	Tenterden & Rural Sites Development Plan document – issues and options report, available through the portal (consultation period 16.5 – 27/6). <i>See Item 9.3 of agenda.</i>	
6.2	Verge cutting, Merino Drive. Email from SB stating no grass cutting carried out here at all (residents cutting Shepherd Close). Considerable complaints from 3 streets as KCC appear to be ignoring the situation, and Merino Drive is particularly disgraceful with weeds now waist high.  Jennie Wickenden (ABC) has emailed that Engineer has written to the Contractors (Jacobs) requesting these streets are added to their schedule.	
6.3	ATC Fire Safety – Quote for Risk Assessment for Village Hall/Pavilion. <b>ACTION: Not progressed.</b>	
6.4	Zurich Insurance – Amendments made to include cover for new computer, screen & speakers, and details for future correspondence, at no extra cost. They are, however, unable to advise of premium for 2008/9 until end of June at the earliest.	
6.5	Swift Security – Request to pay future invoices through BACS. This is not possible from a Parish Council, request therefore declined.	
6.6	SE England Regional Assembly – request to complete consultation questionnaire setting out options, their development and implications. <b>ACTION: This was not progressed as it referred mineral extraction.</b>	
6.7	ABC – Standards Committee agenda and papers, 16 June. <b>NOTED &amp; FILED</b>	
6.8	North Weald Police Parish Forum meeting 4.6.08. This covered vandalism at Pavilion and Ashford Police response times. <b>NOTED</b>	

6.9	<p>Swift Security – contract renewal documents 1.7.08/09 Discussion ensued regarding continuing the contract, but time was limited to find an alternative contractor, and would not allow time to negotiate.</p> <p><b>ACTION: Extend cover for this year only, and review earlier next year to enable revision if appropriate.</b></p>	Clerk
6.10	<p>Washford Estate – Complaint that grass is not being cleared from gutters – Washford Road and some cul-de-sacs.</p> <p><b>ACTION: Helen Tobin to be contacted re. a gutter sweeper.</b></p>	Clerk
6.11	Roman Way – Ward Councillor report about pot holes, and terrible condition of surface. <b>NOTED</b>	
6.12	KCC Highways – Sponsorship of roundabouts	
6.13	<p>EK Public Rights of Way – minor re-organisation and change of address.</p> <p><b>ACTION: Copy to MC.</b></p>	
6.14	BTCV – Kent Pond Warden Scheme	
6.15	<p>Other correspondence for information and perusal if required:</p> <ul style="list-style-type: none"> <li>➤ Kent Volunteer Awards 2008</li> <li>➤ Kent &amp; Medway NHS Trust – information on Mental Health Trust’s future proposals</li> <li>➤ Councillors’ Information Days / Chairmanship Training Day</li> <li>➤ Iga – information on National Glaucoma Awareness week 9-15 June.</li> <li>➤ Posters displayed on noticeboards around parish.</li> <li>➤ Hamilton – Specialists in town and village websites – introductory offer £275 + VAT</li> <li>➤ ABC – Summer Housing news / Tenant Compact</li> <li>➤ Email from John Armitage Memorial Trust sponsoring a classical concert promoting Romney Marsh on 5 July 2008. Tickets £10.</li> <li>➤ CPR &amp; Parish Newsletter</li> </ul>	
<b>7.</b>	<b>FINANCE:</b>	
7.1	<p><u>To approve payments since the last meeting</u> (as per Clerk’s Notes) <b>PAYMENTS APPROVED.</b></p>	
7.2	<p><u>To approve and sign the annual report for the District Auditor</u> – Jack Wilson has not yet made contact with Clerk regarding the accounts. The District Auditor is being updated on a monthly basis of the situation. NOTED.</p>	
7.3	<p><u>To decide whether to change insurer from Zurich</u> – Still awaiting annual quotation. No figures expected for 2 weeks.</p>	

7.4	<p><u>To decide on contractor to repair path if all quotes received</u> – Two quotes had been received from contractors and one needed further clarification. A site meeting would be arranged to enable Trevor May to submit a full quote, thus enabling a better comparison of quotes to be made. RG had also received a call from KCC, Landscape Services, to confirm they would need to close the path while work was carried out. This in turn would impact on the school.</p> <p><b>ACTION: RG to carry out a surveillance check on the path and report back.</b></p>	RG
7.5	<p><u>To approve asking a contractor to dig silt from the ditch adjacent to playing field</u></p> <p><b>ACTION: Agreement proposed TH, seconded JH, and unanimously agreed.</b></p>	
7.6	<p><u>To decide on acceptance of quotation for printing and delivery of Information Booklet</u> – As detailed in the previous minutes, AH had received a quote from Mrs Bristow, who could arrange delivery of booklets. After discussion, acceptance was proposed by MC, seconded TH, and unanimously agreed.</p> <p><b>ACTION:</b>  <b>Authorised email copy of booklet to Mrs Bristow (cc. to Clerk with a request for invoice to be sent to KPC.</b>  <b>In addition, a list of roads in the parish to be forwarded to Mrs Bristow to assist with delivery.</b></p>	AH Clerk
7,7	<p><u>To confirm approval for expenditure on framing Parish Map</u> – Confirmation of the authority granted to NS to spend up to £100 on framing the Parish Map was proposed AH, seconded MC, and <b>unanimously agreed.</b></p>	
7.8	<p><u>To decide whether to restore war memorial plaque</u> – NS raised this issue, that Kingsnorth have a nice plaque that identifies the fallen. It is appropriate we should display it and honour the dead, at a venue to be decided. The original quote of c£500 was rejected as it considered there is already recognition in the Church.</p> <p>The proposal was supported in principle, provided cost is not prohibitive. Proposed MC, seconded RG and agreed, providing cost is reasonable. Top limit of £550-£600.</p> <p><b>ACTION: NS to pursue, but would not be able to do so for another 2 weeks or so.</b></p>	NS
9.	<p><b>PLANNING MATTERS: The Chairman handed this section over to RG to lead on this issue. She did not take part in the discussions.</b></p>	
9.1 9.1.1	<p><u>New Applications:</u>  08/00926-30/AS – Five Roundabout advertisement applications for four non-illuminated sponsorship acknowledgement signs in each case (retrospective).  Considerable concern was expressed over these applications, and NS</p>	

	<p>had produced a draft response of formal objection covering application 930 (but which equally applied to all five applications), concentrating on:</p> <ul style="list-style-type: none"> <li>➤ Danger to road users</li> <li>➤ Danger to pedestrians (<i>particularly children travelling to Christchurch School</i>)</li> <li>➤ Street furniture blight</li> <li>➤ Money before safety</li> </ul> <p>Considerable discussion ensued, and there was unanimous support of the response from NS. It was pointed out that the signs were unique to this year, and could change annually, and were likely to be repeated on an on-going basis. It was also of concern that certain applications did not give full details, only displaying road maps, and not the detailed signs themselves. This issue needed to be taken up with ABC.</p> <p><b>ACTION:</b></p> <ol style="list-style-type: none"> <li>1. <b>Response to be sought from KCC/ABC as to whose responsibility it was to make policy decisions on such signs at roundabouts, and thence the appropriate placement at specific sites;</b></li> <li>2. <b>Views to be sought from the Police on advertising furniture on roundabouts at important road junctions.</b></li> </ol>	<p>Clerk</p> <p>Clerk</p>
9.1.2	<p><i>08/00763/AS – Land at Chart Road.</i> Pair of semi-detached houses, including integral garages. ABC had confirmed they were not awaiting further information, and therefore requested the views of the PC as soon as possible.</p> <p><b>RECOMMENDATION:</b>  <b>Development inappropriate for site – over-development (single dwelling only).</b></p>	
9.1.3	<p><i>08/00839/AS – Barn Owls, Finn Farm Road.</i> Take down existing workshop and construct new building to form guest annex to main house.</p> <p><b>RECOMMENDATION:</b>  <b>No objection as such, but advice to be sought from Planning Officer re. listed building and allowable alterations. Query if this needs a s106 agreement.</b></p>	
9.2	<p><u>To report decisions by ABC on applications received since 2.5.08</u>  Granted:  <i>08/00727/AS – 33 Farrers Walk (application for Lawful Development Certificate).</i> Conservatory at rear of house. <b>NOTED</b></p>	
9.2.1	<p><u>Notification of withdrawn applications</u>  <i>Co. No 00643420 – Appeal by Taylor Wimpey Developments.</i> Land south of Park Farm East. <b>NOTED.</b></p>	
9.3	<p><u>Tenterden &amp; Rural Sites Development document</u>  This document had been inspected by AH, who had sent a response direct to ABC as a Borough Councillor, and MC had submitted his</p>	

	response to the Clerk. The document had then been passed to NS. <b>ACTION: Copy of MC's comments to be circulated to Cllrs (hard copy to RG &amp; NS) as soon as possible.</b>	<b>Clerk</b>
9.4	<u>To discuss possible effects on local sports facilities if a future planning application for the sports village at ATGC's ground is accepted</u> This topic evoked a lengthy discussion, and there was concern that the PC could be spending parish money on a facility which might be under-utilised. Further discussion was necessary to make a definitive decision on the need, which might modify our thought processes. The use of s.106 money for an enlarged football pitch was suggested.  <b>In conclusion, it was AGREED that the PC should re-affirm its position, that a local facility was required, keeping an open mind to other sports.</b>	
<b>10.</b>	<b>HIGHWAY AND FOOTPATH MATTERS</b>	
10.1	<u>Report on installation of traffic calming scheme, Park Farm</u> Work currently underway.	
10.2	<u>Speed limit, Church Hill</u> AH reported that the 20mph limit was currently being reviewed again by KCC, and the outcome was awaited.	
10.3	<u>Church Hill footath</u> ACTION: Clerk to write to KCC asking when this footpath was going to be corrected. When the site inspection was scheduled to take place, it was unanimously agreed that Cllrs should accompany KCC to get a clear picture of what was involved.	<b>Clerk</b>
<b>11.</b>	<b>FUTURE STRATEGY</b>	
	AH presented a discussion document setting out suggestions on the following: <u>Create an Asset Register</u> <i>This was already in existence, and the proposal of 'routine maintenance' on the register every five years was approved in principle – with additions to be agreed after discussion.</i> <u>Development of a PC forward calendar</u> <i>Agreed.</i> <u>Declarations of Interest register</u> <i>The Clerk had already provided a new one, which Cllrs were asked to complete themselves – prior to the meeting (although verbal declarations would continue to be made at the meeting).</i> <u>Financial Spreadsheet</u> <i>Principle agreed</i> <u>New Policies</u> <i>Agreed, but Contracts &amp; Lettings Policy would need to be amended.</i> <u>Restrict our ongoing commitments</u> <i>Agreed in principle, but there was a need to balance resources with aspirations.</i> <u>Change agendas of meetings</u> There was a lengthy discussion on whether there should be one or two meetings a month. Preferences produced a divided result.	

	<b>ACTION: Agenda item for next meeting, when a vote would be taken.</b>	
<b>12.</b>	<b>COUNTY COUNCILLOR'S REPORTS</b>	
	CCllr M Angel was unable to attend but had sent an Email regarding repairs and maintenance around the patch.  <b>ACTION: Details to be circulated so a definitive list can be compiled.</b>	<b>Clerk</b>
<b>13.</b>	<b>BOROUGH COUNCILLORS' REPORTS</b>	
	<ul style="list-style-type: none"> <li>➤ Cllr Davison had been concentrating his activities on highway and rubbish problems. The LDF Inspector's report is due out, and the 2-week period of checking off had found 80 errors of fact..</li> <li>➤ He asked for information from ABC Planning regarding the use of the old A2070 site – which appeared to be more active. He felt Planning permission needed tightening up for specific activity.</li> <li>➤ Julie Rose Stadium – forthcoming event should attract c3000 competitors – KCC were presiding, Dame Kelly Holmes was supporting the event, with simulation of Olympic torch procession the highlight. It is hoped PCs will support the event.</li> </ul>	
13.2	<u>Washford Farm</u> <ul style="list-style-type: none"> <li>➤ JH had met with Barrett's on 23 April – promises had not been kept.</li> <li>➤ Report that house of ill repute has ceased again.</li> <li>➤ He had suffered an accident on Bank Street reservation. Reported to County - colour of the gutter does not differentiate, and therefore needs defining in a different colour.</li> <li>➤ Gypsies – 2 caravans arrived recently at bottom of Langley Drive. Police do not want to get involved with less than 6 vehicles, but vans moved off yesterday. There is a UE booklet relating to travellers, and KCC were supposed to be considering transit sites.</li> </ul> <p><b>ACTION: Letter to KCC asking for an update on the question of transit sites for travellers (Gypsy Liaison Officer 01622 605647)</b></p>	<b>Clerk</b>
13,3	<u>Weald South</u> <ul style="list-style-type: none"> <li>➤ AH had attended a meeting on 9 June of Parish Service Level Agreement W/G. Confirmed objectives of initial meeting. Received copy of other LSA's to review. No Authority in Kent has such an agreement between Borough and Parish Councils. AH asked that Village Design Statement and Village Plans be considered – how far does the BC use them as Supplementary Planning Guidance?</li> <li>➤ ABC Planning Dept received application from Hallam re Court</li> </ul>	

	<p>Lodge Development at beginning of April for 804 dwellings + school, pub/restaurant, 8 flexible units, 14 business units, community facilities, dentist, Drs surgery. Not a valid application – may withdraw once CS results known as Park Farm SE have done.</p> <p>➤ Simon Cole will come to our meeting on 31 July at 7.00 p.m. to update on implications for Kingsnorth – 20-min presentation, 20 mins questions.</p>	
<b>14.</b>	<b>PARISH WARD COUNCILLORS REPORTS</b>	
	<p><u>Kingsnorth Village</u></p> <p>➤ NS had been contact by John Payne enquiring about locating one of his ice-cream bins in the village. Following a formal request, the item can go on the agenda for next month.</p> <p>➤ Parish magazine – report of new Chairperson for PC. Surprised to see this in print as it broke protocol and was prior to the vote. NS had been told it was due to publication dates, but details should have been announced in retrospect. Cllrs agreed this was not acceptable.</p> <p>There were no other reports.</p>	
<b>15.</b>	<b>REPORTS</b>	
15.1	Kingsnorth Village Hall Committee – No report	
15.2	Kingsnorth Primary School Governors’ meeting – No report. School Fete this coming Saturday.	
15.3	Furley Park School Governors’ meeting – TH reported a good Ofsted report, with two “outstanding” classifications, and the rest “good”.	
15.4	KAPC Ashford Area meeting – None	
15.5	<p>Kingsnorth Recreation Centre – MN/NS attended, as did 2 members from the Leisure Trust. The general discussion was circulatory and was a watching brief. Some comments did seem to indicate more positive thinking, with a couple of suggestions for business advice. Colin Stone was keen to develop centre as a business use facility. MC reported it had been struggle. Next meeting is 24 June but he didn’t hold out much hope for development.</p> <p>The Chairman asked members to put out feelers to get new members (4 if possible – 1 should definitely be an accountant). Names to be given to MC.</p>	
<b>15.6</b>	<b>CLERK’S INFORMATION DAY:</b>	
	<p>A report of the Clerk’s Information Day on 14 May, held at Lenham Community Centre, was circulated. The day had proved valuable, particularly in terms of networking, and updating of legal and financial matters pertaining to the Parish Council.</p> <p><b>RESOLVED that the information be noted.</b></p>	
<b>16.</b>	<b>ITEMS FOR NEXT AGENDA</b>	

	<ul style="list-style-type: none"><li>➤ Police/ County Council – their response to queries on accident opposite the Vets in Britannia Way in May.</li><li>➤ Standard item for Recreation Centre.</li><li>➤ Security cameras for Pavilion</li></ul>	
	There being no further business, the meeting closed at 9.50 p.m.	

A Hicks  
Chairman

This summary is an aide memoire for Councillors to report back on actions under Item 7, Matters Arising.

	<b>SUMMARY OF ACTION POINTS</b>	<b>Action</b>
5.2	Further chaser letter to Kingsnorth Electrical regarding previously recorded concerns – <i>letter sent, and company responded by requesting copies of previous correspondence as they had not received anything earlier. This information has been passed to them for comment.</i>	Clerk
5.3	Removal and disposal of old goal posts – end of season work	NS
5.4	To consider worst patches of football pitch with view to improvement	BS
5.5	Inspection of drainage ditch on boundary regarding clearance. <i>David Thompson contacted, and MC offered for advice on exact location</i>	Clerk/MC
5.6	Chaser letters to two contractors re. quotes for vandalism repair. <i>1 quotes received; Mr B Padgam unable to quote, and Mr Lukehurst has promised his quote as soon as possible. A quote has also now been requested from R McKenzie, Magpie Hall Road. The quote from Pararail was £2.162.50 Exc VAT.</i>	Clerk
	Invite Swift Security to comment on fire incident at Pavilion <i>Company responded immediately asking to see copy of tape. I confirmed it was not available as yet, but asked for their comments for the next meeting. They indicated they had spoken to the their drivers, and on the day in question, they had seen nothing untoward as there was a family on the picnic table. The caretaker has also reported that since that incident, he has observed them arrive, record their presence, and leave again, without checking round the building.</i>	Clerk
5.8	ABC Rural Conference – NS to check commitment with a view to taking reserve place at Conference if offered.	NS
5.12	Invitations to tender to be sent to 3 companies for Court Lodge goal end. <i>Tenders invited from: Playground Services, Hungerford D R Thompson, Kingsnorth Park Leisure, Ashford. Only this response so far - £7,452 + VAT.</i>	Clerk
5.13	Plaque for village sign – Further investigations to be carried out regarding an appropriate sign.	AH
5.14	Parish map – prices for framing to be pursued.	NS
5.16	Kingsnorth Rec. Centre Management Committee – Colin Stone to be invited to confirm current situation in writing. <i>Reponse awaited.</i>	Clerk
6.9	Swift Security – Cover to be extended for current year, with an early review. <i>(To be discussed under Finance)</i>	Clerk

6.10	Email from Cllr Angel to be circulated to enable a list of maintenance jobs to be submitted for consideration. <i>Circulated to Cllrs, and so far response from RG with one suggestion.</i>	Clerk
6.11	Gutter sweeper to be requested for Washford Estate. <i>Request passed to ABC who emailed with following:- "Apparently the roads were down for sweeping on Monday, 16/6, and Washford Farm is road swept every other week for your information. Generally we only blow the grass arisings off the footpaths back onto the grass areas. Any grass in the road is left until the road sweeper comes round or the rain washes it away."</i>	Clerk
7.4	Pavilion path and repairs – a surveillance check to be carried out, bearing in mind its possible impact on Kingsnorth School. <i>Quote received from Trevor May Contractors: Cost per linear metre of path at nominally 1.8m wide £54.00 + VAT Cost per linear metre of timber edging £11.80 + VAT Quote received from KCC: £2,471.68 + VAT Repair of areas stated: £782.95 + VAT</i>	RG
7.6	Information booklet: 1. Copy of booklet to be sent to Mrs Bristow 2. Copy of Street Names also for household delivery across parish <i>The list of streets has been provided and invoices for the work now been received. As soon as payment is received, the booklet will be passed for printing, which should take about 2 weeks. Delivery will start as soon as possible once received back from printers.</i>	AH Clerk
9.1.1	Planning applications – Letters to KCC and Police re. roundabout furniture <i>All letters sent, but in meantime, a letter from KCC Highways has been received which has been circulated for comment.</i>	Clerk
9.3	Tenterden & Rural Sites Development document – Copy of MC's comments to be sent to Cllrs. <i>Done</i>	Clerk
10.3	Church Hill footpath – Letter to KCC enquiring when work was likely to take place. <i>Letter sent.</i>	Clerk
13.2	Washford Farm Estate – Letter to KCC for an update on transit site policy for gypsies. <i>Letter sent.</i>	Clerk