

# KINGSNORTH PARISH COUNCIL

Minutes of meeting held on Thursday, 29 January, at Kingsnorth Sports Pavilion

**Present:** Mrs A Hicks (Chairman), J. Holland (left at 9.20), N. Shorter, R. Gardner, J. Wedgbury, Mrs L Bourne, S Bates, M Ciccione, N Firman (Finance Officer), Mrs D Alsop (Clerk)

**Apologies for Absence:** J Sheehan, T Horsman

**In Attendance:** M Angell, P Bartlett, P Davison, P Beasley-Community Warden (for item 5), Revd. Canon Sheila McLachlan (at the specific request of the developers for item 2), one member of the public, Mr Whipps.

## 1. **RESOLUTION TO EXCLUDE MEMBERS OF THE PUBLIC FROM ITEM 2**

A resolution to exclude the public (with the exception of Rev. Sheila) from item 2 in view of this being a commercially sensitive issue was proposed by JH and seconded by RG.

**The Chairman handed this section over to RG to lead on this issue. She did not take part in the discussions.**

## 2. **Barratts will attend to have discussions with Councillors.**

An informal discussion was held with Barratts with regard to their proposed development for an area within Kingsnorth.

## **Main Meeting 7.30pm**

AH opened this section of the meeting by welcoming the recently appointed Finance Officer, Mr Neil Firman, and Clerk, Mrs Dorothy Alsop. Councillors and those present gave a brief introduction to themselves and their positions.

## 3. **APOLOGIES FOR ABSENCE:** As recorded above.

## 4. **DECLARATIONS OF INTEREST:**

Interest were declared verbally and recorded in the register as follows:-

NS 18.1 (Village Hall Committee), 18.2 (Kingsnorth School Governor

MC 16 (Recreation Centre Trustee)

JW 18.3 (Furley Park School), declaration as a Borough Councillor generally.

AH Recreation Centre and Borough Councillor, Village Hall, Kingsnorth Primary School.

JH Twinning Association and Borough Councillor

## 5. **COMMUNITY WARDEN'S REPORT**

PB reported that the Christmas period passed relatively quietly. He is still in the process of setting up a Youth Club and is looking for volunteers and then a venue. The timescale of this would be summertime. Youth Forum -PB had received an email from Carol Morton contacting all members on the list to arrange a meeting prior to starting up the Youth Forum. A team would be attending within the next few days to remove graffiti from fences etc. The dustbins had already been done. PB also reported that shopping trolleys have been taken out of ponds and in June they will get the boats out and clean the ponds. There was a trolley in a ditch near to Britannia road which PB said that he will get out then Tesco's will pick it up.

NS thanked Peter and recognised his service to the community, including getting sheep back in, and all he is doing for the youth.

## 6. OPEN FORUM

A member of the public, Mr Whipps was concerned about the necessity of a pavement with railings between Imagine Play centre and Chartfields Estate. He had raised this matter with Kent Highways and Jennie Wickenden had said that this was not a high priority. At the moment there is no safe walkway for children/wheelchairs/pushchairs, thereby leaving them to walk on the roads. Mr Whipps asked the Council for help in making this a high priority and he gave out copies of documents. MA said that he was quite happy to take the matter up. SB proposed that KPC should give their support and this was seconded by NS. It was agreed that a letter of support should be sent to KCC Highways. **Clerk**

## 7. MINUTES OF MEETING HELD 27 NOVEMBER 2008 & PRECEPT MEETING HELD 8 DECEMBER 2008

Proposed, seconded and agreed as a true record, subject to the following amendments:-

Page 1621 'Kingsnorth PFA' not Kingsnorth School.

Page 1627 item 2 insert 'Olympic Gold Medallist' after Jamie Staff

Page 1627 item 5 delete RG insert TH, change date to 3 December, change 'she attended the meeting' to 'she would be attending the meeting'.

Page 1629 item 2, date to read 24.11.08

Page 1629 item 3, should read 10p per sheet.

Page 1630 item 11, paragraph 2, to read 'It was proposed by NS, seconded by RG and resolved that the allocation for the Mission Hall should be £7,000, but this should be paid to the Trustees only when the rest of the project was committed to'.

## 8. MATTERS ARISING FROM PREVIOUS MINUTES

3. Open Forum: Postbox Smithfield Road. Since this postbox was taken out of use residents have to walk a mile & a half to post a letter. It was agreed that a letter be written to Mr Charlie Meredith at the PO to see if he can reinstate the post box at Smithfield crossroads. **Clerk**

5.12 Signage on litter bin on Pound Green.

NS to organise – need a budget. **NS**

5.23 Speeding on Langney Drive.

JH will contact clerk. **JH**

9.2 Bus Stop, Blue Bell Road: JH to clarify to Clerk. **JH**

9.3 Tesco Roundabout/Romney Marsh Road footpath. It was reported that an even greater number of people, pedestrians and cyclists, are now using this as a preferred pedestrian route. It was suggested that a letter be sent to Jennie Wickenden of KCC Highways requesting the provision of a footpath between the two roundabouts at Ellingham and Kingsnorth (Tesco's) on Romney Marsh Road. **NS/Clerk**

Extend fence round Tesco crossing: RG said that the temporary fencing had been kicked over. NS said that the desired route is to cut across roundabout and fence should be extended so that they will be discouraged from doing this. MA said that he would get KCC Highways to inspect it. **MA**

## 9. "THE PAPERLESS SOCIETY"

AH had suggested that the agenda, minutes and notes which had previously been hand delivered by the Clerk, should now be emailed as everyone had broadband. For this meeting however, the documents had been both emailed and posted. JH proposed that in future they should be emailed and hard copies sent in the post, and this was seconded by SB. **Clerk**

## 10. CORRESPONDENCE RECEIVED

### Letter from Janice Hancock

AH circulated a copy of a letter received from Janice Hancock. It was proposed by NS and seconded by JW that this be discussed in a closed session at the end of the meeting.

### Parish News:

Planning day 14 March. JW felt that as many members as possible should attend and let the Clerk know as soon as possible.

### Parish Service Level Agreement.

AH informed the Council that this needs a reply. NS felt that every member should read it and comment. AH asked the Clerk to send every member a copy and asked the members to send their comments to the Clerk by 21 February. **Clerk**

### Parish Handbook.

AH reported that there had been some changes and an amendment sheet was necessary to be put in any handed out in the future. NS proposed that an amendment sheet be done annually and RG seconded that this be done on 1 June. AH asked to be notified and would then pass them on to the Clerk. **AH/Clerk**

### Integrated Risk Management Plan received from Kent Fire & Rescue

Comments - **NS**

### Reminder from National Commerce Office about Freedom of Information Act.

AH and Clerk to look at. **AH/Clerk**

### Nature Forum

AH would attend on 12 February

Other items of correspondence were displayed for Councillors to peruse if they wished.

## 11. FINANCE

### 1.To approve payments since last meeting:

NF submitted the following for approval

### STATEMENT OF ACCOUNT @ 30 NOVEMBER 2008

Cheques issued	Cheque No.	Amount £	VAT £
EDF Energy	1648	54.52	2.60
Siemens - Photocopier rental for 2 qtrs to April 09	1649	412.90	61.48
Colin Davis Associates - village sign (re-issue of lost cheque)	1650	289.05	43.05
Swift Security Ltd - October patrols	1651	311.43	46.38
G Blackmer - Nov Salary (£327.82)+ £8.43 (signage)	1652	336.25	
Mrs J Hancock - Oct/Nov salary	1653	1,223.43	
Mrs J Hancock - 6 months Broadband & telephone rental	1653	167.94	
Mrs J Hancock - Travelling expenses reimbursement	1653	70.03	
CJA Consulting - computer problems	1654	47.00	7.00
P Cleave - salary 4.11.08 - 2.12.08	1655	370.13	
Ashford Leisure Trust - invoice for 100 chairs to enable VAT reclaim	1656	2,237.00	391.48
Kent Locksmiths - Lock, Queens Head noticeboard	1657	59.63	8.88
British Gas - Aug/Nov qtr	1658	124.59	5.93
Miss J Mills - Travel expenses to vault (£11.72) + postage (£4)	1659	15.72	
		<u>5,719.62</u>	<u>566.80</u>

Receipts		£
Bank of Ireland - Investment transfer	500352	70,000.00
Bank of Ireland - Oct interest		284.46
Bank of Ireland - Nov interest		233.30
Lloyds TSB - 30-day account - Oct interest		60.83
Lloyds TSB - 30-day account - Nov interest (to be investigated)		(41.01)
		<u>70,537.58</u>

### Bank Reconciliation

Balance at bank 01.04.08		107,548.22
Total income per cash book		60,815.00
Total expenditure per cash book		(62,029.77)
		<u>106,333.45</u>
less negative interest not posted (to be investigated)		(41.01)
		<u>106,292.44</u>

### Bank Statements @ 30.11.08

		£
Lloyds TSB - 30-day account (+/- transfers)		106,638.22
Lloyds - Treasurer's account (+/- transfers)		6,506.69
Bank of Ireland, after transfers		287.94
		<u>113,432.85</u>

### Less total of unpresented cheques

		£
Colin Davis Associates (cancelled & drawn again - No. 1650)	1637	289.05
P Cleave	1643	740.26
EDF Energy	1648	54.52
Siemens (2 qtrs rental to April 2009)	1649	412.90
Colin Davis Associates (see above)	1650	289.05
Swift Security	1651	311.43
G Blackmer	1652	336.25
J Hancock	1653	1,461.40
CJA Consulting UK	1654	47.00
P Cleave	1655	370.13
ALT	1656	2,628.48
Kent Locksmiths	1657	59.63
British Gas	1658	124.59
J Mills	1659	15.72
		(7,140.41)
		<u>106,292.44</u>

### KINGSNORTH PARISH COUNCIL

### STATEMENT OF ACCOUNT @ 31 DECEMBER 2008

Cheques issued:	Cheque	Amount	VAT
	No.	£	£
B Shorter - goal mouths & field maintenance	1660	570.00	
D R Thompson - footpath resurfacing - playing field	1661	1,614.95	240.52
<del>Siemens FS - copier rental up to 8.4.09 *</del>	1662	0.00	
<del>Mrs J Hancock - Salary 10.11.08 - 12.12.08 + mileage *</del>	1663	0.00	
<del>Mrs J Hancock - final salary, back pay + mileage *</del>	1664	0.00	
Swift Security - December patrols	1665	324.47	
G Blackmer - December salary	1666	327.82	
P Cleave - salary 2.12.08 - 30.12.08	1667	370.13	
		<u>3,207.37</u>	<u>240.52</u>

**\* Cancelled cheques:**

1662 Previously paid - a credit note was issued to cover the re-invoiced amount resulting from the change in VAT rate.

1663-4 Income tax was incorrectly deducted from gross salary. Re-issued in January.

<b>Receipts:</b>	<b>£</b>
Bank of Ireland - Dec interest	32.26
Lloyds TSB - 30-day account - Dec interest	58.40
	<hr/>
	90.66
	<hr/>

**Bank Reconciliation**

	<b>£</b>
Balance at bank 01.04.08	107,548.22
Total income per cash book	60,905.66
Total expenditure per cash book	<hr/>
	-64,948.09
	103,505.79
less negative interest not posted (to be investigated) (on Lloyds 30 day account)	(41.01)
	<hr/>
	<b>103,464.78</b>
	<hr/>

**Bank Statements @ 24.12.08**

Lloyds TSB - 30-day account	106,696.62
Lloyds TSB - Treasurer's account	2,653.94
Bank of Ireland	<hr/>
	320.20
	109,670.76

	<b>Cheque</b>	
<u>Less total of unpresented cheques:</u>	<b>No.</b>	
P Cleave	1655	370.13
ALT	1656	2628.48
B Shorter - goal mouths & field maintenance	1660	570.00
D R Thompson - footpath resurfacing - playing field	1661	1614.95
Swift Security - December patrols	1665	324.47
G Blackmer - December salary	1666	327.82
P Cleave - salary 2.12.08 - 30.12.08	1667	370.13
		<hr/>
		(6,205.98)
		<hr/>
		<b>103,464.78</b>
		<hr/>

**KINGSNORTH PARISH COUNCIL**

**Payments and Receipts - January 2009**

	<b>Cheque</b>	<b>Amount</b>	<b>VAT</b>
<b>Cheques issued:</b>	<b>No.</b>	<b>£</b>	<b>included</b>
			<b>£</b>
<b>Urgent payments approved 13th Jan:</b>			
D Alsop (Petty Cash)	1668	87.35	
Ashford BC (rec ctr subsidy)	1669	4,626.56	689.06
BT (Pavilion dec invoice)	1670	56.37	
Came & Company (increase insurance cover)	1671	25.00	
J Hancock (Nov/Dec & Final salary + travel expenses)	1672	905.95	

**Payments for approval 29th Jan:**

Swift Security (Nov inv)	1673	301.39	
CJA Consulting (Hosting website)	1674	172.50	22.50
Darren Cook (Pavilion Gutters)	1675	828.00	
Jenny Mills (Precept meeting)	1676	30.00	
Aline Hicks (Meeting Expenses with Clerk, Fin Off & CJA)	1677	21.20	
KCC (Black Bin)	1678	402.99	53.08
CJA Consulting (clerk's laptop, printer & moves)	1679	976.51	127.37
G Blackmer (Caretakers Jan salary)	1680	327.82	
P Cleave (Cleaners Jan salary)	1681	370.13	
D Alsop (Clerk's Jan net salary)	1682	901.41	
N Firman (Fin Officer's Jan net salary)	1683	853.20	
J Hancock PAYE & NI (covers June to December)	1684	1,734.83	
Culligan (Water softener service)	1685	138.71	18.09
		<hr/>	
		12,759.92	221.04

**January Receipts:**

	<b>£</b>
VAT reclaim (June to December)	3,948.48
	<hr/>
	3,948.48

**Other Payments due soon or for consideration:**

	<b>£</b>	
Churchyard & Printing donation		?
D Thompson Bench repair - (estimate)	250.00	
KCC - Playground Safety Checks (year from 1.4.09)	300.00	
Playground Trip Hazard Repair		?
External Audit (07/08)	400.00	
PAYE & NI on Clerks and Fin Off salaries (due Apr)	526.67	

**Other Receipts due:**

	<b>£</b>
Trustees of Kingsnorth Recreation Centre	2,237.00

These were approved with the exception of the payments to the Clerk. Proposed by NS and seconded by LB. The payments to the Clerk would be discussed later in a closed session.

Later in the meeting NF informed the council of extra cheques and these were approved for payment as follows:

Audit Commission £460.00 as per budget  
 Expenses claimed by NS for Christmas tree and printing £53.50  
 Aline's claim £48.19  
 Geoff's expenses £13.50 to add to salary £341.40

The accounts were then agreed and signed.

**2. Donation to church:**

Details of churchyard maintenance and printing costs had been received from the Treasurer at Kingsnorth Parochial Church Council. The actual costs for maintenance of the churchyard were £863.50 for 2007/08, printing etc. £2,327.83. AH stated that £1000 had been put in the budget. A donation of £1,000 for 2008/09 was proposed by NS and seconded by JW. **NF**

**3. Play equipment inspections:**

A quote had been received for £300 from KCC Landscape Services. NS agreed to take this forward and would consult with the caretaker! **NS/AH**

4. Appointment of Internal Auditor:

AH suggested different auditor and should appoint auditor and asked Finance Officer to look into it. **NF**

5. Audit Commission Report 2007/08:

AH reported this had been received and that the Clerk had put it on the notice boards and on the website.

6. Benches-Moat, Park Farm (JW):

JW asked if the Council would be prepared to fund two benches as there were no seats for parents whilst children play football in the open play area. MC felt that we should encourage people to sit and thought it was a good idea. He said and that the Council should speak to him in June, as JH pointed out that this hasn't been budgeted for. Everyone agreed with the idea. NS proposed finding out the cost. **JW**

7. Charlton Athletic:

It was decided to check if there were any outstanding sessions (**Clerk**) and how much had been paid (**NF**). RG proposed that structured proposal for 2009 is obtained for consideration at the next mtg. And all agreed. **Clerk**

8. Overview of finances to date (NF):

Statements of account had been provided for December and January. NF advised that the Precept and Concurrent grant requests of £47,770.16 & £10,813.00 respectively had been submitted to ABC and the forecast cash position for 31.3.09 was still on track for £87,000. NF had also recalculated bank reconciliations since 30.6.08 and corrected cash books for a missing entry and other errors. The bank interest debited to the 30 day account related to a cancelled entry rather than a withdrawal and a reversal had been agreed with the bank. Any councillors who were not authorised bank signatories and wished to be were requested to let NF know, so that an application form could be provided.

12. Kingsnorth Parish Church Cemetery arrangements:

AH reported that a letter had been received from Revd. Cannon Sheila McLachlan regarding the Council taking over the closed churchyard and looking into a site for a new one. AH suggested that a working committee should be set up to investigate this further. LB and MC and NS volunteered. NS suggested asking JS as he was not present. AH and RG agreed to be exofficio members.

**13. PLANNING:**

**The Chairman handed this section over to RG to lead on this issue. She did not take part in the discussions.**

**1. To consider any new applications:**

09/00055/AS – Change of use to a mixed use of residential and business. Storage for 6 vehicles to include space for the parking of 1 taxi (retrospective):

RG felt that this needed more time and agreed to forward it to the Clerk for comments to go in before the closing date of 15 February 2009.

**New applications received and requiring a response to ABC before this meeting:**

08/01820/AS – Erection of 1 internally illuminated projecting sign and 1 internally illuminated suspended lettering sign at Tesco Stores Ltd, Moat Field Meadow:

The Council had supported this on condition that the illuminated signs are turned off when the store is closed.

08/01836/AS – Single storey rear kitchen/dining extension at 28 Forum Way, Kingsnorth:

The Council supported this application.

**2. To report decisions on applications by ABC received since 27.11.08:**

08/01500/AS – Tesco Stores Ltd, Moat Field Meadow, Kingsnorth  
Erection of a temporary Christmas marquee (granted with conditions)

08/01568/AS – The Barn Woodcock Green Church Hill  
Erection of a shed/workshop (granted with conditions)

08/01594/AS – 3 Haywain Close Kingsnorth  
Conversion of integral garage into habitable room (retrospective) (granted with conditions)

08/01619/AS – 3 Hadrian Gardens Kingsnorth  
Erection of a two storey side extension and porch to the front elevation (granted with conditions)

08/01634/AS – 49 Tally Ho Road Kingsnorth  
Conversion of integral garage into habitable room (granted with conditions)

08/01680/AS – Stubbs Cross Farm, Tally Ho Road, Kingsnorth  
Application for Lawful Development Certificate – proposed development – bed and breakfast accommodation (certified as lawful-formal planning permission not required)

08/01720/AS – Mission Hall at Stubb's Cross, Magpie Hall Road, Kingsnorth  
Extension to existing disabled toilet, replacement access ramp and replacement windows (granted with conditions)

08/01820/AS – Tesco Stores Ltd, Moat Field Meadow, Kingsnorth  
Erection of 1 internally illuminated projecting sign and 1 internally illuminated suspended lettering sign (grant advertisement consent in accordance with the application and plans)

08/01597/AS – The Priors, Pound Lane, Kingsnorth  
A two storey rear extension and conservatory, infill work below an existing canopy to the front elevation and insertion of window to serve a bedroom on the side elevation of the existing dwelling house at first floor level (refused)

#### Appeals:

08/01597/AS – The Priors Pound Lane, Kingsnorth  
A two storey rear extension (as above) – appeal started 20 January 2009

08/00763/AS – Land at Chart Road, Kingsnorth  
Pair of semi-detached house including integral garages – appeal started 08 December 2008

#### 3. Chilmington Green Workshop:

NS and RG would attend on behalf of KPC. AH and MA would also be in attendance for ABC.

## **14. CONTRACTS POLICY (NS)**

This will be circulated at the next meeting.

## **15. HIGHWAYS AND FOOTPATHS**

### 1. Footpath re-alignment (AW319):

Notification given to MC

### 2. Ditch clearance Park Farm North: TH

AH reported that this has been cleared.

### 3. Traffic calming hump Park Farm (RG):

It was reported that during the first week in Jan KCC Highways went to ease impact by doubling the length of the ramps. This has resulted in traffic speed being increased. RG suggested that an email

be sent to Jennie Wickenden asking for clarification on the criteria for changes, details of monitoring and a timetable for result. RG to liaise with Clerk for this to be sent. **RG/Clerk**

4. Parish Report from KCC Highways:

A monthly report had been received for our Parish. **Noted**

5. Other items:

a) Hedge trimming in two sections of Cheesemansgreen Lane was raised. First, to the east and west of Featherbed Lane adjacent to the house called Humberlands, and secondly between the two bridges over the Stour river towards the rail line in an easterly direction. There are a couple of very thick hedges which are a hazard and all these sections need cutting back from the road, as cars are pushed into the centre and this is causing another hazard when two cars meet. The Clerk was asked to send a letter to KCC Highways requesting that this be done. **Clerk**

b) SB thanked MA for grass cutting. MA stated that it is supposed to be cut 5 times a year, but it is only being done once or twice.

## 16. RECREATION CENTRE

1. New Lease: AH had asked Colin Stone for comments but had not received a reply. AH proposed that KPC accepts the lease subject to the reply on redecoration and landscaping. MC confirmed that ALT are responsible for redecoration and landscaping. AH proposed that she will write and say we are in agreement and that Colin Stone should reply on behalf of the Trustees. **AH**

2. Short Mat Bowls: MC reported that the trustees have asked Emma to open 8-10 to facilitate Short Mat Bowls. This would cost an extra £500 but the Leisure Trust does not have the money to cover this and cannot take on anything that would take them into a deficit. MC asked if KPC would be prepared to indemnify Ashford Leisure Trust to this amount per annum, should it be required. NS proposed that KPC accept this on the basis that the risk of £500 is small, and indemnify Ashford Leisure Trust to up to this amount per annum, subject to the Bowls Club getting access to the facilities they need. RG seconded and a vote was taken and it was agreed to indemnify Ashford Leisure Trust up to £500 per annum if needed, subject to the Bowls Club getting access to the facilities they need. Majority agreed and two abstained.

3. Office development: MC had a meeting with Trevor Skelton and looked at the building. It would meet the criteria for a grant if it was available after hours. Will know more at end of March. NS proposed MC felt that ABC should be asked to go ahead with the plans which would take 8-10 weeks. Agreement was not reached on this and AH agreed to send an email to Anne Adams at ABC. **Clerk/AH**

## 17. QUESTIONS TO BOROUGH AND COUNTY COUNCILLORS RELEVANT TO THE PARISH

When Councillors were discussing planning matters, PB made several observations about the proposed Cheesemans Green Development and the impact on the neighbourhood.

MA mentioned the Joint Local Board Meeting he had attended the previous evening which gave information about the forthcoming Council Tax rates.

## 18. REPORTS

1. Kingsnorth Village Hall (20 Jan.TH/AH/NS):

MA met with builders on 17 January to investigate the problem with the flat roof. Discovered that all the lead flashing had been taken and had caused a few leaks. A crime has been committed and therefore MA had emailed Chief Inspector to get a crime number for insurance. An Officer

investigated this morning and repairs are going to start next Monday (one day) est. £2,500, but not being replaced with lead.

Plaque: Kingsnorth Village Hall Trustees asked if the Parish Council would have any objection to its proposal to put a plaque on the new seat outside the Kingsnorth Village Hall. After some discussion it was agreed that this be put on the agenda for the next meeting. **Next Agenda**

2. Kingsnorth Primary School (NS):

a) NS reported that the Head Teacher is retiring on 31 August. An appointment panel had been setup and the position would be advertised, with interviews taking place 9/10 March.

b) The School Canteen received 5 star rating and congratulations were in order to the Canteen Supervisor.

c) The school had asked to use the Pavilion for its Fete on 13 June and this was booked.

d) PFA coffee morning for parents had used the Pavilion for free this morning. If the coffee morning continues they should sign a contract and pay a contribution. NS pointed out that anyone using the Pavilion should sign a contract even for free use. **Clerk**

3. Furley Park School (TH):

4. KALC meeting 3 December (AH): AH has this report if anyone wants to see it. No-one was available to attend the forthcoming meeting on 4 Feb.

5. PACT 3 December (TH): RG TH arranging a meeting 18 Feb trying to find a Chairman

6. Parish Forum 22/10: The minutes of the Parish Forum on 22 October 2008 are available on ABC website. NS attended the PF on 28 January and reported on a presentation by Ray Wilkins (highways, street naming, bus shelters etc.). The SLA was discussed.

**At this point the Council moved into a closed session to discuss the earlier items so mentioned.**

**At this point the Council moved into a closed session to discuss the earlier items so mentioned.**

19. Meeting dates for 2009: 26 February, 26 March, 30 April, 28 May (AGM), 25 June  
30 July, 24 September, 29 October, 26 November

Other meetings:

18 February Staffing Meeting (LB agreed to substitute for SB who is on holiday)

14 May Annual Parish Meeting

02 July Meeting with users of Pavilion

19 November Precept

20. Items for next agenda:

Trip hazard play area

KVH bench plaque

Prompt payment of bills

Commercial advertising on Parish notice boards. NS

Contracts NS

Parish SLA.

PF Moat Bench NS

Approve ROSPA middle summer

Park Leisure quote

There being no other business the meeting closed at 11.05 pm

**The next main Parish Council Meeting will be on Thursday 26 February 2009**